

Annual Governance Statement

School Name	HORSENDEN PRIMARY SCHOOL
School Address	Horsenden Lane North, Greenford UB6 0PB
Telephone number	020 8422 5985
Contact email address	admin@horsenden.ealing.sch.uk
Website	www.horsenden.ealing.sch.uk

The governing body must be only contacted via the school details given above, which is the legal business address for the whole governing body.

Category of school	LA PRIMARY
DfE number	307/2171
Ofsted grading and date of last inspection	8.10.14 GOOD

Name of Headteacher	Elizabeth Walton
Name of Deputy Headteachers	Helen Harrison Karen Holden

Date of Annual Governance Statement	September 2017
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The core functions of the governing body

As defined by the Department for Education (DfE) in The School Governance (Roles, Procedures and Allowances) (England) Regulations 2013, the core functions of the governing body include:

- Ensuring clarity of vision, ethos and strategic direction;
- Holding the headteacher to account for the educational performance of the school and its pupils; and
- Ensuring the sound, proper and effective use of the school's financial resources.

In exercising their functions, the governing body shall

- Act with integrity, objectivity and honesty and in the best interests of the school; and
- Be open about the decisions they make and the actions they take and in particular shall be prepared to explain their decisions and actions to interested parties.

Our governing body has a code of conduct which is reviewed and agreed annually. All governors and associate members are obliged to abide by this code.

Legal constitution of the governing body

The governing body was formally constituted on

1.9.14

Category of Governor	Appointed or elected onto the governing body?
Head Teacher	1
Staff	1 Elected
Parent	4
Co-opted	7
LA	1
	2 associates – no voting rights in FGB
Total number of governors = 14	

Who volunteers on the school's governing body?

Category of Governor	Full Name	Term of Office
Head teacher	Elizabeth Walton	Ex officio
LA	Cllr Shital Manro	22.9.15 – 21.9.19
Parent		
Parent	Jo Pollet	3.7.17 – 2.7.21
Parent	Kiran Kachela	3.7.17 – 2.7.21
Parent	Merowj Taqi	3.7.17 – 2.7.21
Co-opted	John Buhariwala-Collins	1.9.14 – 31.8.18
Co-opted	Joe Hamilton	28.9.15 – 27.9.19
Co-opted	Karen Holden	22.6.15 – 21.6.19
Co-opted	Lisa Metcalf	1.9.14 – 31.8.18
Co-opted	Mark Collins	1.9.14 – 31.8.18
Co-opted	Ruth Hiscox	1.9.14 – 31.8.18
Co-opted	Sally Wright	25.4.17 - 24.4.21

The Clerk to Governors is	Denise Maloney
The Chair of Governors is	Cllr Shital Munro
The Vice Chair of Governors is	John Collins

How the governing body delegates and distributes its duties

Specific panels of the governing body are convened as required for:

- School Complaints
- Staff Grievance and Discipline
- Pupil Discipline

The governing body delegates some functions to individual governors covering specific areas of school life. These governors are known as Link Governors. Our school has the following link governors.

Area of responsibility	Named Governor	Number of visits to school in this role in academic year
Safeguarding/ CP/LAC	John Collins	
Special Educational Needs and Disability (SEND)	Ruth Hiscox	
School Data	Shital Manro	
Health and Safety	Joe Hamilton	

Governing body and committee meeting attendance

Governor name	FGB	Governing Body Meeting Dates and Attendance					
EW	26.9.16	13.3.17	25.4.17	3.7.17	27.9.17		
SM	26.9.16	13.3.17	25.4.17	3.7.17	27.9.17		
JBC	26.9.16	13.3.17	25.4.17	3.7.17	apols		
KCW	26.9.16	13.3.17	left	-	-		
AG	26.9.16	13.3.17	25.4.17	-	-		
MC	26.9.16	13.3.17	25.4.17	-	27.9.17		
RH	26.9.16	13.3.17	-	3.7.17	27.9.17		
KH	26.9.16	13.3.17	25.4.17	3.7.17	apols		
LM	26.9.16	13.3.17	25.4.17	3.7.17	27.9.17		
MQ	26.9.16	-	left	-	-		
TT	26.9.16	-	left	-	-		
PC	-	-	left	-	-		
JH	-	13.3.17	25.4.17	3.7.17	27.9.17		
SW		13.3.17	25.4.17	3.7.17	27.9.17		
KK					27.9.17		
JP					27.9.17		
MT					27.9.17		

Governing body effectiveness and impact

What were the significant challenges for the governing body in 2016/7?

The new KS2 tests proved a challenge for the school and the GB needed to be more rigorous in their monitoring, visits and governance duties.

The budget was in shortfall.

The national assessment system changed and scaled scores were introduced rather than levels.

The governors needed to be more rigorous at holding the school leaders to account.

How were the challenges met?

The school re-visited the new national curriculum and tests and made changes to the curriculum in both Key Stages, and worked to the recently released new assessment framework.

Some new staff were appointed.

Internal and external moderation was reinforced and monitored by governors.

Governors continue to work with the Senior Leadership Team to ensure the school moves forward.

Governors increased their strategic and monitoring role in all areas.

Prudent expenditure and monitoring corrected the budget shortfall by year end.

What were the achievements of the governing body for 2016/7?

Support and challenge for the school in making the changes to adapt to the new tests and working with the school to ensure the budget was back on track by the end of the financial year.

A new deputy headteacher was appointed.

Levels of holding the school to account were increased and monitoring by governors was focussed to key areas.

Governors attended courses.

Three new parent governors were elected in July 2017 and their skills enhance those already present on the GB.

A new clerk was appointed.

How have these achievements improved areas of school life (impact)?

Resources to support learning have all been purchased.

Play equipment has been purchased.

The school is fully staffed.

Governors have a greater understanding of their roles and are more able to hold the headteacher and members of staff to account.

Teaching and accountability of leaders in both Key Stages has improved and the impact can be seen in the improving data the school has given to governors.

The budget is stable.

Results across the school have improved.

Find out more about our school...

- Link to Ofsted report <http://www.ofsted.gov.uk/inspection-reports/find-inspection-report>
- Our school's Ofsted data dashboard can be found at <http://dashboard.ofsted.gov.uk/>
- Link to school's website <http://www.horsenden.ealing.sch.uk>
- Link to school's pupil premium statement on the school's website <http://www.horsenden.ealing.sch.uk>
- Link to school's PE and sport premium information on the school's website: <http://www.horsenden.ealing.sch.uk>
- Link to Parent View Portal, which seeks parents' opinions on aspects of our school, from the quality of teaching, to dealing with bullying and poor behaviour <https://parentview.ofsted.gov.uk/>

Governing Body Register of Interests 2016/7

This register must

- state the name and category of each governor
- set out any relevant business interests
- set out details of any other educational establishments that they govern
- set out any relationship details between governors and members of staff, including spouses, partners and relatives.

Full Name	Category of Governor	Declarations of Members' Interests: Business, Educational and Personal
Elizabeth Walton	HT Ex Officio	Employed at Horsenden Primary School Member of NAHT
Karen Holden	DHT Elected	Member of the NAHT In relationship with a school employee
Cllr Shital Manro	LA	Local Councillor
Sally Wright	Co-opted	Employed by the school
Joseph Hamilton	Co-opted	NA
Kiran Kachela	Parent	Director of Continuous Improvement Projects Ltd
Jo Pollet	Parent	NA
Merowj Taqi	Parent	NA
Lisa Metcalf	Co-opted	Employed at Horsenden Primary School Member of the GMB
John Buhariwala-Collins	Co-opted	Member of HCPC In a relationship with a member of staff
Ruth Hiscox	Co-opted	Employed at Horsenden Primary School
Mark Collins	Co-opted	Senior Service Manager BBC

Each governor has declared their interests as given above in writing to the governing body.



Chair of Governor's signature

Date

September 2017

Planned review date

September 2018